



CREDIT CARD AUTHORISATION FORM (Visa and MasterCard only)

Please attach a copy of your credit card (front side ONLY) and a copy of your Emirates ID Card or Passport Copy.

Personal Information	
Student Name	
Academic Year	
Grade	
Parent(s) Name(s)	
Contact Number and Email	

Payment Details						
Registration/Re-Registration Deposit	Debit Date	dd	mm	yy	Amount	AED
Amount in words						
Term 1 Tuition Fee	Debit Date	dd	mm	yy	Amount	AED
Amount in words						
Term 2 Tuition Fee	Debit Date	dd	mm	yy	Amount	AED
Amount in words						
Term 3 Tuition Fee	Debit Date	dd	mm	yy	Amount	AED
Amount in words						
TOTAL	Amount in words				TOTAL	AED

Credit Card Information							
Name as on Credit Card			Billing Address (credit card statement address)				
Credit Card Number	xxxx	xxxx	xxxx	xxxx	Expiry Date	mm	yy
Type	Visa	Mastercard		Issuing Bank			

I, _____ hereby authorise The Children's Garden to debit my credit card as per the above and confirm that I have read, understood and accept the Terms and Conditions detailed below.

Card Holder's Signature

Date

TERMS AND CONDITIONS

- The Children's Garden reserves the right to accept or reject any Credit Card Authorisation at its sole discretion without the need for justification.
- The Customer should only submit one Credit Card Authorisation (CCA) form for an Academic Year. The Children's Garden accepts no liability for duplicate charging should the CCA form be submitted twice.
- The Customer assumes full liability that the information provided by the Customer herein above is complete, accurate, true and reliable, and The Children's Garden is under no obligation to verify it.
- It is the responsibility of the Customer to ensure that sufficient funds are available in the account at the time payment is due.
- It is the Customer's responsibility to ensure that the payment is correctly and timely received by The Children's Garden. The Children's Garden accepts no liability whatsoever in this respect and is under no obligation to notify the Customer of any outstanding, incorrect, rejected and/or declined payments, whatever the reason.
- The Children's Garden may, at its sole discretion, levy a charge for each payment not processed due to insufficient funds on the Credit Card.
- If any transaction is found to be incorrect, unauthorised or fraudulent, The Children's Garden reserves the right to reverse the transaction. However, the Customer remains bound to immediately make the payment to The Children's Garden by the due date.
- The Customer may terminate or cancel this transaction only in writing by giving The Children's Garden not less than fifteen (15) working days prior notice. The written notice should be delivered personally by the Customer to The Children's Garden Finance Department otherwise the cancellation will not be processed.
- Any payment not processed due to interrupted service or technology problems or errors beyond the Customer's control shall not excuse the Customer from his/her obligation to make the requested payment on the due date, neither relieve him/her from his/her obligation to pay late payment charges. The Customer shall indemnify The Children's Garden from any claim, action, damage, loss, or expense incurred by The Children's Garden due to interrupted service or technology problems.
- The Children's Garden has the right without liability to suspend, terminate, modify, discontinue (whether temporarily or permanently) this transaction at any time at its sole discretion for any reason whatsoever without the need for justification or notification including rejecting any processed payment. In such case, the Customer will be obliged, to make the payment(s) to The Children's Garden, via an alternate payment method acceptable to The Children's Garden by the due date.
- The Customer assumes all risks inherent to payments through credit card and shall not hold The Children's Garden, its subsidiaries, affiliates, shareholders, directors, representatives, agents and employees liable for any claim, action, demand, damage or loss as a result of this transaction.
- The Children's Garden has the right to amend any time at its sole discretion these Terms and Conditions without the need for prior notification to the Customer.
- The Children's Garden's failure to insist upon or enforce strict performance of any provision of these Terms and Conditions shall not be construed as a waiver of any provision or right.
- These Terms and Conditions are governed by the laws of the Emirate of Dubai and the federal laws of the United Arab Emirates as applicable to the Emirate of Dubai. Any dispute arising thereof shall be referred to the competent Courts in Dubai.